

As stated in the SHRF Funding Guide:

“Other applicants (i.e. co-principal, co-applicant, etc.) added to the application are not required to sign the signature page. The principal applicant is responsible for ensuring that all co-principal and co-applicants accept the invitation to be added to the application on the SHRF RMS and are aware of and agree to their role in the proposed project as described in the submitted application”.

SHRF acknowledges that there are circumstances where an individual may have limited to no internet access or not have an email account and therefore cannot access the emailed invitation to join the application or complete the application contribution form online. When this circumstance occurs, the principal applicant will take on the responsibility of creating an email alias, adding the individual on their behalf to the SHRF RMS application, collaborating with the individual to complete their contribution form and sharing all application correspondence with the individual. To implement this work around, both the principal applicant and the individual who cannot access the invitation will sign/accept this form.

This form is only to be used when the individual who is being added to the application does not have the ability to access the internet and/or ability to use computer technology. It should only be used in very select circumstances as described here; abuse of this option may result in the application being deemed incomplete by SHRF.

The principal applicant hereby agrees that: (1) the principal applicant will add the individual to the application, (2) manage their contact information on the SHRF RMS and related email address, (3) collaborate with the individual to complete their application contribution form, and (4) share all application documents, including the final application, correspondence from SHRF, results and any other information that relates to the application.

The co-principal or co-applicant hereby: (1) confirms that they are aware of and agree to their role in the proposed project as described in the application, (2) allow the principal applicant to add them to the application, managing their contact information on the SHRF RMS and related email address, and (3) agrees to review application documents shared by the principal applicant.

UPLOAD SIGNED COPY TO THE APPLICATION UNDER APPROVALS

1. **Principal Applicant Name:**

Institution/Organization:

Signature:

Date:

2. **Applicant Name:**

Affiliation:

Signature:

Date:
